



Arnold Schwarzenegger  
Governor

July 2, 2010  
22M:383:JP:1050

Ms. Dorothy Chen, Administrator  
Alameda County Workforce Investment Board  
24100 Amador Street, 6<sup>th</sup> Floor  
Hayward, CA 94544-1203

Dear Ms. Chen:

AMERICAN RECOVERY AND REINVESTMENT ACT  
PROGRAM REVIEW  
FINAL MONITORING REPORT  
PROGRAM YEAR 2009-10

This is to inform you of the results of our review for Program Year (PY) 2009-10 of the Alameda County Workforce Investment Board's (ACWIB) activities funded by the American Recovery and Reinvestment Act of 2009 (ARRA). We focused this review on the following areas: program administration, local level monitoring, management information system/reporting, incident reporting, nondiscrimination and equal opportunity, grievance and complaint system, and program operations including ARRA activities and participant eligibility.

This review was conducted from January 11, 2010 through January 14, 2010.

Our review was conducted under the authority of Sections 667.400 (a) and (c) and 667.410 of Title 20 of the Code of Federal Regulations (20 CFR). The purpose of this review was to determine the level of compliance by ACWIB with applicable federal and state laws, regulations, policies, and directives related to the ARRA grant.

We collected the information for this report through interviews with ACWIB representatives, and service provider staff. In addition, this report includes the results of our review of sampled case files, ACWIB's response to Sections I and II of the ARRA Program On-Site Monitoring Guide, and a review of applicable policies and procedures for PY 2009-10.

## **BACKGROUND**

For PY 2009-10, ACWIB was allocated ARRA funds: \$870,777 to serve 68 adult participants; \$2,147,775 to serve 684 youth participants; and \$3,258,718 to serve 262 dislocated worker participants.

For the quarter ending December 2009, ACWIB reported the following expenditures for its ARRA-funded activities: \$86,280 for adult participants; \$1,928,319 for youth participants; and \$279,037 for dislocated worker participants. In addition, ACWIB reported the following enrollments: 121 adult participants; 646 youth participants; and 147 dislocated worker participants. We reviewed case files for 30 of the 914 participants enrolled in ARRA-funded activities as of January 11, 2010.

## **PROGRAM REVIEW RESULTS**

We conclude that, overall, ACWIB is meeting applicable WIA requirements concerning its program operations.

This report contains no findings or concerns.

Because the methodology for our monitoring review included sample testing, this report is not a comprehensive assessment of all of the areas included in our review. It is ACWIB's responsibility to ensure that its systems, programs, and related activities comply with the ARRA grant program, federal and state regulations, and applicable state directives. Therefore, any deficiencies identified in subsequent reviews, such as an audit, would remain ACWIB's responsibility.

Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions regarding this report or the review that was conducted, please contact Mrs. Jennifer Shane at (916) 654-1292.

Sincerely,



JESSIE MAR, Chief  
Compliant Monitoring Section  
Compliance Review Office

cc: Jose Luis Marquez, MIC 50  
Dathan O. Moore, MIC 50, or  
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